

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting

Meeting of June 30, 2025
10:00 am, Room 130, Umatilla County Courthouse
Pendleton, Oregon

** ** ** ** **

Commissioners Present: Chair Cindy Timmons

County Counsel Doug Olsen

Guests Present: Robert Pahl, Umatilla County Chief Financial Officer; Tom Fellows, Umatilla County Public Works Director;

Video link or Calling in: Vice-Chair Dan Dorran and Commissioner John Shafer

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CALL TO ORDER: Chair Timmons called the meeting to order at 10:03 am. She reminded all that the meeting is a public forum and there is a call-in option provided. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming.

Business Items

1. **Budget Transfers** – Presented by Robert Pahl, Umatilla County CFO. There are two budget transfer orders before the Board for consideration. The transfers were summarized before the Board. **Commissioner Shafer moved to adopt Order No. Budget2025-89. Seconded by Commissioner Dorran. Carried, 3-0. Commissioner Shafer moved to adopt Order No. Budget2025-90. Seconded by Commissioner Dorran. Carried, 3-0**
2. **Public Works Purchase** - Presented by Tom Fellows, Umatilla County Public Works Director. In July 2024, Public Works requested and received approval for the purchase of 2 MACK dump trucks using 2 trucks from our fleet as trade-ins for \$95,000 each. The new MACK trucks are ready for delivery however one of the trade's was damaged in an accident making it unacceptable to use as a trade. Public Works is requesting approval to pay the trade value of the wrecked truck to Northwest Equipment. Commissioner Timmons inquired as to where these funds will come from. Mr. Fellows explained that funds will come out of the equipment replacement line, and Public Works will make adjustments accordingly throughout the year. **Commissioner Dorran moved to authorize payment to Northwest Equipment in the amount of \$95,000.00 to finalize dump truck purchase. Seconded by Commissioner Shafer. Carried, 3-0.**

3. Courthouse Study Agreements – Presented by Doug Olsen, Umatilla County Counsel. In 2023, the County was awarded funding for the planning of a new courthouse. A study was completed. We have been negotiating with the State on agreements to receive the funding and the reimbursement for the study. Before the Board for review are the agreements for the payment of the funding. The agreements include a master funding agreement, with provisions for funding of the entire project, and a phase 1 agreement, for the planning funding reimbursement. All agreements are contingent on funding being available for both the State and the County. Since the State funding has not been approved, the next phase of the project will be some time in the future, if at all. If funding is made available, and the County obtains funding, then a phase 2 agreement would come back before the Board for approval. Nothing commits the County to the project at this time, other than the Phase 1 agreement, which the planning study has been paid for and completed. **Commissioner Dorran moved to approve agreements and authorize the Chair to sign. Seconded by Commissioner Shafer. Carried, 3-0.**

4. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Meeting adjourned by Chair Timmons at 10:09 am.

Kelsey Bailey

Executive Secretary – Board of Commissioners