

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of June 4, 2025
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Cindy Timmons, Vice-Chair Dan Dorran and Commissioner John Shafer

Commissioner Absent:

County Counsel Doug Olsen

Guests Present:

Lieutenant Josh Roberts, Umatilla County Sheriff's Office; Captain Paul Wolverton, Umatilla County Sheriff's Office; Undersheriff Jim Littlefield, Umatilla County; Carol Johnson, Umatilla County Community Development Senior Planner; Megan Davchevski, Umatilla County Community Development Planning Manager; Jennifer Blake, Umatilla County Human Resources Director (in-person, left early and joined online); Detective Calvin Meade, Umatilla County Sheriff's Office; Katie Hennings, 4-H Ambassador; Jerry Hennings, PO Box 658, Umatilla, 4-H Leader; Bob Waldher, Umatilla County Community Development Director; Lillian Waldher, 4-H Ambassador; June Waldher, 4-H parent; Tom Binder, Crockett Road Lavender Farm; Brian Lemke, Carpenters' Union Rep;

Video link or Calling in: Joe Fiumara, Umatilla County Public Health Director; Jennifer Blake;

CALL TO ORDER: Chair Timmons called the meeting to order at 9:00 am. She reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance - led by Chair Timmons.

Awards/Correspondence/Recognitions – Commissioner Dorran would like to join Governor Kotek in declaring June as Search and Rescue month. Search and Rescue is a critical part of Umatilla County and the Sheriff's Office. Umatilla County has diverse landscapes including rivers and wilderness that each have their own challenges. The County's gratitude was shared with the group.

Courtney Waliser, 4-H agent for Umatilla County, introduced herself and two 4-H ambassadors in attendance, Lillian Waldher and Katie Hennings. A slide show presentation highlighted some of the many great things the local 4-H club has been doing, ongoing projects and goals they continue to work towards. With almost 600 Umatilla County youth enrolled they continue to expand the opportunities and strive to include a larger population. Lillian and Katie gave testimonials about their experiences, opportunities and accomplishments as members of 4-H not only at the local level but state and national levels as well. They

gave examples of how the skills they have learned through 4-H have continued to elevate their abilities in other platforms. The Commissioners complimented their showmanship, leadership and ambassadorship. They encouraged them to continue in all of these roles and use what they learn in all aspects of life. The parents and role models were acknowledged for all of their involvement and dedication.

Minutes – Commissioner Shafer moved to approve the minutes from the May 21, 2025 Board meeting. Seconded by Commissioner Dorran. Carried, 3 - 0.

Additions to Agenda – None

Public Comments and Recognition of Visitors – None

Business Items

1. **Budget Adoption – Public Hearing** – Chair Timmons opened the public hearing at 9:21 am. Presented by Doug Olsen, Umatilla County Counsel. The budget approved by the budget committee is before the Board for public input and formal adoption. Following the public hearing on the proposed budget, the Board may adopt the budget and take the other necessary action to appropriate funds and levy property taxes. Chair Timmons asked for any comments or questions. There were none. The public hearing was closed at 9:24 am. **Commissioner Shafer moved to adopt Order No. Budget2026-01. Seconded by Commissioner Dorran. Carried, 3-0.**
2. **Vehicle Upfitting Contract** - Presented by Lieutenant Josh Roberts, Umatilla County Sheriff's Office. The County issued a Request for Proposals for vehicle upfitting services. Four proposals were received before the RFP deadline: Elite Upfitters - \$208,048.32 ; Vehicle Lighting Solutions - \$212,111.21; Performance & Repair Specialties - \$226,270.00; Financial Consultants Intl. Inc. - \$235,554.00. The recommendation is to award to the lowest proposer. **Commissioner Dorran moved to award contract to Elite Upfitters in the amount of \$208,048.32. Seconded by Commissioner Shafer. Carried, 3-0.**
3. **Sheriff's Office Purchase** – Presented by Lieutenant Josh Roberts, Umatilla County Sheriff's Office. UCSO conducts many investigations a year where information from cellular devices is crucial as evidence and must be forensically extracted and analyzed from the device. With the current standard computers at UCSO, it can take up to 24 hours or more to extract the needed information/evidence. UCSO did research and asked neighboring jurisdictions what they are using, and has identified the Intel Forensic Workstation as being one to fit the needs of the county. This setup will allow data analyzation to be completed in less than two hours for most devices. UCSO included IT in its analysis, and IT staff confirm this workstation will meet the need. In making its recommendation, Lt. Roberts stated that they relied on IT, the detectives certified to extract the information and the agencies they have partnered with that had great success with this item. The Sheriff's Office is confident that there will be a huge increase in efficiency going from 24 hours to extract needed data to 1.5 hours and speeding up investigations. He emphasized how important digital forensics has become and the need to stay up with technology. Detective Meade and his partner are certified digital forensic analysts. Detective Meade compares analyzing new technology with old technology as not being very efficient. The current software does work this product although it is not ideal, eventually new software to go with new system would be the most efficient. **Commissioner Dorran moved to approve the purchase on one (1) Intel Forensic Workstation for a purchase price of \$19,918.00 from Sumuri. Seconded by Commissioner Shafer. Carried, 3-0.**

4. Sheriff's Office Equipment Purchase – Presented by Lieutenant Josh Roberts, Umatilla County Sheriff's Office. UCSO conducts numerous investigations annually involving cellular and other electronic devices. Many of the devices can be wiped remotely. Faraday equipment prevents radio and other signals from reaching the devices, thereby preserved crucial evidence. UCSO has researched several devices and found the Block Box Lab XL and Mission Darkness Blocker Locker 7 as the best options to meet the need. UCSO shopped these items and found MOS Equipment as having the lowest prices for these units. The Block Box Lab XL is quoted at \$5499.00, and the Mission Darkness Blocker 7 is quoted at \$5,499.00. With shipping the total cost is \$11,448.00. The purchase is within the current budget.. **Commissioner Dorran moved to approve the purchase of one (1) Block Box Lab XL and one (1) Mission Darkness Blocker 7 from MOS Equipment for a total price of \$11,448.00. Seconded by Commissioner Shafer. Carried, 3-0.**
5. Outdoor Mass Gathering - Presented by Megan Davchevski, Umatilla County Planning Manager. A permit for an outdoor mass gathering has been applied for with the Planning Division. The event is a wine tasting with Zerba Cellars at the Crockett Road Lavender Farm. The event is scheduled for one day, June 21, 2025 from 11am to 4pm. Expected attendance at the event is 50 to 60 people. Tom Binder, the applicant, confirmed that there will be plenty of space to park and that the crowd does not typically all show at once. It is a continuance of guests that drop in between the hours of 11 am - 4 pm. **Commissioner Shafer moved to approve license for outdoor mass gathering and authorize the Chair to sign ZP-25-111. Seconded by Commissioner Dorran. Carried, 3-0.**
6. DD Payable – Presented by Doug Olsen, Umatilla County Counsel. A payable is before the Board for approval due to the amount. The cost is reimbursed and budgeted. **Commissioner Dorran moved to approve payable to Double D Contracting & Excavating LLC in the amount of \$85,087.23. Seconded by Commissioner Shafer. Carried, 3-0.**
7. Public Health Contract – Presented by Joe Fiumara, Umatilla County Public Health Director. UCo Health conducts a Community Health Assessment (CHA) every five years that informs the development of the Community Health Improvement Plan. Conducting a CHA is a process that combines efforts of collecting both primary and secondary data sources. This year we are seeking to contract with Rede Group for the collection and analysis of primary data that is representative of Umatilla County residents. This assessment will be paid for through Modernization funding and will not utilize general funds and has been approved through OHA. **Commissioner Dorran moved to authorize Chair to sign contract with Rede Group for conducting Community Health Assessment and approve the expense of \$19,950 for Community Health Assessment with Rede Group. Seconded by Commissioner Shafer. Carried, 3-0.**
8. Trailer Graphics Update – Presented by Joe Fiumara, Umatilla County Public Health Director. The Public Health preparedness trailer has a vinyl skin that is old, cracking, discoloring, and starting to break off. The proposals is to have the graphic updated, to include the new County Logo. Funds are available in Program Element 12, for which this project was on the approved budget by OHA.. We spoke to 2 local companies and reached out to 2 regional companies to received quotes. We recommend going with the lowest quote from Creative Signs for the amount of \$8,930.00. This includes removal of the existing vinyl, and placement of the new one and should be completed by Fair. **Commissioner Shafer moved to approve expense of \$8,930 to update graphics on the UCo Health Preparedness Trailer. Seconded by Commissioner Dorran. Carried, 3-0.**

9. Computer Purchase – Presented by Joe Fiumara, Umatilla County Public Health Director. Utilizing funds from Program Element 51-01, Public Health Modernization funding we are looking to purchase three laptops, including software, seven monitors and nine docking stations. Pricing quotes were provided by Umatilla County IT. OHA has approved this item in the budget for the PE51 funding. **Commissioner Shafer moved to approve purchase of laptops and hardware updates in the amount of \$9,030.36. Seconded by Commissioner Dorran. Carried, 3-0.**
10. Fee Ordinance Amendment – Public Hearing – Chair Timmons opened the public hearing at 9:51 am. Presented by Doug Olsen, Umatilla County Counsel. The proposed changes from Departments for the annual update to the Comprehensive Fee Ordinances are before the Board for the first reading. After the reading Chair Timmons asked for additional comment. There was none. Chair Timmons asked for public comment. There was none. The public hearing was closed by Chair Timmons at 9:55 am. **Commissioner Shafer moved to have the second reading of Ordinance No. 2025-07 at the next Board of Commissioners meeting scheduled for June 18, 2025. Seconded by Commissioner Dorran. Carried, 3-0.**
11. HELP Grants – Presented by Commissioner Dorran. The Helix Enhancement Launch Program board is recommending funding of grants from the community benefit plan for 2025. The grants are before the Board for approval. **Commissioner Dorran moved to approve grants and adopt Order No. BCC2025-026. Seconded by Commissioner Shafer. Carried, 3-0.**
12. HELP Board Appointment – Presented by Commissioner Dorran. Jerry Terjeson resigned from the Helix Enhancement Launch Program Board. Bobby Corey is eligible and is willing to fill the vacancy and be appointed for a term. The appointment is before the Board for approval. **Commissioner Dorran moved to adopt Order No. BCC2025-027. Seconded by Commissioner Shafer. Carried, 3-0.**
13. SB 1153 – Presented by Commissioner Dorran. The Board has been asked to join opposition letter to SB1153. The proposed letter was provided. **Commissioner Dorran moved to approve joinder of opposition letter. Seconded by Commissioner Shafer. Carried, 3-0.**
14. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Shafer: The AOC Board Retreat was held in Sisters this year. It was very well attended. The facilitator discussed the appropriateness of where you are and what role you are in, whether it is your role as a county commissioner or an AOC board member. There was great fellowship.

Commissioner Dorran: None

Commissioner Timmons: I am always grateful that we are in Umatilla County.

Meeting adjourned by Chair Timmons at 10:00 a.m.

Kelsey Bailey

Executive Secretary – Board of Commissioners