AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only(X) Action

FROM (DEPT/ DIVISION): Stephen Craigen, Elections/Records

PROGRAM: Elections

SUBJECT: Elections Payable - Professional Services/Contracts

Approval is sought for a payable for maintenance on the ballot envelope scanner. The invoice is \$8,589, which is over \$5,000, and requires Commissioner approval. This is a yearly routine expense for conducting an election, and has been budgeted.

) ACTION REQUESTED:

Approve payable to Caldwell Sales Consulting Technologies in the amount of \$8,589.

ATTACHMENTS: Payable

Date: (10/24/2025) Submitted By: (Stephen Craigen)

Checkoffs:

() Dept. Head (copy)	To be notified of Meeting: Dan Lonai
() Fiscal	
() Legal (copy)	Needed at Meeting:
() (Other - List)	

Scheduled for meeting on: November 5, 2025

Action taken:

Follow-up:

Caldwell Sales Consulting, Inc.
17266 Avenida de La Herradura
Pacific Palisades, Ca. 90272
310-283-5767
www.CaldwellSalesConsulting.com



SALES INVOICE 49922

 $\frac{10}{23}$ / 25

BILL TO

SHIP TO

Dan Lonai-Umatilla County 216 SE 4th Street Pendleton , OR. 97801

Same as recipient

QUANTITY	DESCRIPTION	UNIT PRICE	ТОТА
1	1 year VBM Scan Software mainten	ance 10-16-25-10-15-26	\$3395.00
	This is remote software support and i	ncludes product upgrades	
1	1 year on site next business day serv	ice warranty on the Panasonic	\$3049.00
	KV-8147 scanner 10/27/25-10/26/2	6	
	This includes all parts and labor on ser-	vice calls. Consumables i.e. roller kits	
	are not included. Includes one presched	luled preventative maintenance call.	
	one year.		\$2145.00
Terms are net	10 days		
		SUBTOTAL	
		SALES TAX	
		SHIPPING & HANDLING	

NOTE:

Please remit payment to a new address: 769 Wildomar Pacific Palisades, CA. 90272 Thank you for your business!

Caldwell Sales Consulting, Inc.
17266 Avenida de La Herradura
Pacific Palisades, Ca. 90272
310-283-5767
www.CaldwellSalesConsulting.com



SALES INVOICE 49922

10/23 / 25

\$8589.00

BILL TO

SHIP TO

Dan Lonai-Umatilla County 216 SE 4th Street Pendleton, OR, 97 801 Same as recipient

QUANTITY	DESCRIPTION UNIT PRICE	TOTA
1	1 year VBM Scan Software maintenance 10-16-2 5-10-15-2 6	\$3395.00
	This is remote software support and includes product upgrades	
l	1 year on site next business day service warranty on the Panasonic	\$3049.00
	KV-8147 scanner 10/27/25-10/26/26	
	This includes all parts and labor on service calls. Consumables i.e. roller kits	
	are not included. Includes one prescheduled preventative maintenance call.	
1	Parascripts license for 30,000 signatures per year for	
	one year.	\$2145.00
Terms are net	10 days	
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NOTE:

Please remit payment to a new address: 769 Wildomar Pacific Palisades, CA. 90272 Thank you for your business!

SHIPPING & HANDLING

TOTAL CURRENTLY DUE

SALES TAX