

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only

() Action

FROM (DEPT/ DIVISION): Sheriff's Office

PROGRAM: Jail

SUBJECT: mattresses

<p>Background:</p> <ul style="list-style-type: none"> • We have not had to purchase many over the last couple of years because our population was down. We also purged the worn and deteriorated mattresses during this time. • We now need to purchase mattresses before our population increases again. • We have included a quote from Command Sourcing for 35 mattresses and would like to use line item 1540-52004. 	<p>() <u>ACTION REQUESTED:</u> We respectfully request approval to purchase the 35 mattresses. in the amount of \$5,451.14.</p>
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ATTACHMENTS: Quote from Command Sourcing
Date: (2/6/23) Submitted By: (Capt. Kenny Franks)

*****For Internal Use Only*****

Checkoffs:

- () Exec. Asst.
- () Dept. Head (copy)
- () Human Resources (copy)
- () Budget (copy)
- () Fiscal
- () Legal (copy)
- () (Other - List:)

To be notified of Meeting:
Capt. Kenny Franks, Lt. Dustin Erickson

Needed at Meeting:
Capt. Kenny Franks

PLEASE RETURN THIS FORM AND ATTACHMENTS TO Executive Assistant

Scheduled for meeting on: February 22, 2023

Action taken:

Follow-up:



Quotation

Command Sourcing, Inc.
 6100 Horseshoe Bar Rd, STE A #228
 Loomis, CA 95650
 www.commandsourcing.com
 sales@commandsourcing.com

QUOTE NO. 201233
 DATE February 1, 2023

TO Umatilla County Sheriff
 Attn: Accounts Payable
 4700 Pioneer Place
 Pendleton, OR 97801

SHIP TO Umatilla County Sheriff
 Attn: Kenny Franks
 4700 Pioneer Place
 Pendleton, OR 97801

Customer ID #	PO #	Contact Person	Contact Person Phone:	Payment Terms	Quote Valid Until
		Maggie Leach	(503) 780-1867	Net 30	4/2/23

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
35.00	C452575P	Mattress - Blue Correctional, with pillow 75" x 25"	\$ 114.93	\$ 4,022.55
1.00	S&H	Shipping and Handling	\$ 1,428.59	\$ 1,428.59

Taxes:	\$ -
Total:	\$ 5,451.14

Comments or special instructions:

Tax assessed by purchaser out of the state of California. 4% service charge on payment by Credit Card. Return Policy: Command Sourcing must be notified prior to receipt of any returned items and a restocking fee may be assessed.