

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only

( X ) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen  
County Counsel

SUBJECT: Maintenance Payable

<p>Background: Approval is sought for payment to HMS Commercial Service for repairs to the chiller at the Stafford Hansell Government Center. The matter is before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payment to HMS Commercial Service in the amount of \$6,540</p>
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ATTACHMENTS: Payable

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Dan Lonai

Needed at Meeting:

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Scheduled for meeting on: August 4, 2021

Action taken:



**Invoice**

**HMS COMMERCIAL SERVICE, INC.**

4103 SE International Way  
Suite 300  
Milwaukie OR 97222  
503-220-0394 FAX: 503-841-6245

Account # 100499

Invoice # 317974  
Date: 6/30/2021  
Page # 1 of 1

UMATILLA COUNTY COURTHOUSE  
216 SE FOURTH STREET  
PENDLETON OR 97801

Service At:  
**STAFFORD HANSELL GOVERNMENT  
CENTER  
915 SE COLUMBIA  
HERMISTON OR 97838**

Service Date 6/25/2021 PO #20 Job # 244114 Contract # Claim #

TRAVELED TO SITE, REMOVED STRAINER, INSTALLED NEW FLANGED STRAINER AND FABBED A NEW 3" SPOOL AND REINSTALLED PIPING.

Description Of Service	Quantity	Unit Price	Extended Price	Tax
REPLACE FLOW SWITCHES AND STRAINIERS	1	\$6,540.00	\$6,540.00	
<b>Balance Due</b>			<b>\$6,540.00</b>	

Building Code 20  
Object Code 53400  
Remodel Dept \_\_\_\_\_  
Approved MT

Terms: Due 7/30/2021

Please pay from this Invoice

Please Detach and Return with Remittance

Check Enclosed [ ]	Method of Payment
Master Card [ ] Visa [ ]	
Acct # _____	Exp Date _____
Name on Card _____	
Signature _____	

Invoice # 317974  
Date : 6/30/2021  
Account # 100499

UMATILLA COUNTY COURTHOUSE

Remit To:  
HMS COMMERCIAL SERVICE, INC.  
P.O. BOX 50245  
Bellevue WA 98015

Amount Due **\$6,540.00**  
Amount Paid